

A meeting of the IQAC was held on 06/02/2023 to discuss the matters stated below :-

- i) Assignment of duties and responsibilities to the newly constituted sub-committees of IQAC.
- ii) Formation of new core committee of IQAC
- iii) Recently submitted AQAR ('21-'22) to NAAC.

- 1) Raju K. Das
- 2) Priyanshu
- 3) Kishore Dutt
- 4) Rashmi Bhattacharya
- 5) Dr. Satish Kumar
- 6) Anurag
- 7) Sangeeta Das
- 8)
- 9)

The meeting has taken the following resolutions :-

- i) Academic calendar for 2022 (till July) and 2023 January onwards to be made at the earliest
- ii) More Add-on courses are to be added ~~from~~ in collaboration with institutes like ITI, KKH State University, etc.
- iii) Women Studies Certificate course is to be resumed from March '23. Cotton University ~~the~~ Women Studies' Cell will be consulted for giving more weightage to the certificates.
- iv) IQAC will take steps to conduct seminars, workshops and talks.
- v) Community activities like offering teach-

To be shown as a best practice under
Criterion (7)

- v) Grievance Redressal Cell is to be done at regular intervals by the Cell assigned for this purpose.
- vi) Cabinets with seven/eight cells ~~for~~ on the IQAC wall will be procured.
- vii) A photo album of all the teachers from the inception till date will be prepared and made
- viii) Software for e-governance needs to be purchased and updated
- ix) Crash courses for competitive examinations ^{can} be taken up.
- x) Alumni ^{Association} Registration to be taken up.
- xi) Health check-ups on regular intervals as part of welfare schemes for teaching and non-teaching staffs may be taken up. Gym facility is to become operative.
- xii) Monetary help provided to the non-teaching staff needs to be formalized under IQAC.
- xiii) Certain soft skill development courses for non-teaching staff are to be initiated.

6/2/23