

5. Expenditure in lump-sum form should be submitted along with proposals for academic and infrastructural improvement.
6. Academic Audit to be undertaken with experts from Gauhati University and Tezpur University and their suggestions to be taken into consideration.
7. Government E-Marketplace (GeM) registration to be done along with training given by NIC (National Informatics Centre), Assam. Arrangements in this regard may be made.
8. A video on Handique Girls' College and the courses the College offers as an advertisement may be made.
9. Proposals for revamping of the in-house canteen should be submitted. A professional party to run the Canteen should be sought.
10. The Alumni Meet to be held on 10th June may be shifted to a nearby hall for convenience and smooth conduct.
11. Microphones in classrooms need to be arranged.

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2/6/23

Internal Q. & A. for
HAN. (V)
Co-ordinator for
Handique Girls' College (HGC)
HAN. (V)
Phone: 781001

Proceeding of the IQAC Meeting held on 02/06/2023

A meeting of the IQAC was convened on 02/06/2023 at IQAC Room at 2.00 PM with Principal, Handique Girls' College, IQAC Co-ordinator and Convenors of the Sub-Committees. The meeting was chaired by The Principal, Handique Girls' College and following decisions were taken:

1. Academic Calendar to include names of IQAC Co-ordinator and the members, various cells and the members.
2. Proposals for Academic Progress and infrastructural development to be submitted through IQAC.
3. Academic planning may include-
 - a) P.G. proposals from willing departments.
 - b) Add-on courses from teaching departments. These courses need to be approved by Gauhati University. Proposals of all add-on courses to be sent to Academic Registrar, Gauhati University.
 - c) Proposal to be submitted for opening of BBA, Nutrition & Diet.
 - d) 75% attendance to be made mandatory for the next session. Undertaking should be taken from each student. Strict notice to be given right at the beginning of the session.
 - e) Gate should be closed for students to improve the academic environment.
 - f) Dual degree implemented by UGC may be introduced. MoU with a private B.Ed. College for BA-B.Ed. degree and with a Law College for BA-LLB degree to be given a thought. Proposals in this regard to be submitted.
 - g) Orientation for students to be conducted for NPTEL & SWAYAM courses in a systematic manner.
4. Infrastructural development is to be immediately taken care of. Proposals need to be submitted through IQAC.
 - a) Air Conditioner for Principal's Room, IQAC Room, Teachers' Common Room, Day Home, Classroom like- R29 and R30.
 - b) Computer self-financed courses can be shifted to the hostel campus.
 - c) Self financing courses can be given in rented houses too if necessary.
 - d) CCTV installation to be done in corridors and other common spaces. IP cameras to be used. Proposals to be submitted.
 - e) Wall mounted projectors to be purchased and installed. Proposal to be sought from teaching departments.
 - f) Mouth speakers to be purchased as per requirement of each teaching department. HOD shall remain in-charge of these speakers.
 - g) Use of black boards should be stopped immediately. Whiteboards to be purchased for each classroom
 - h) Proposal for purchase of solar power lights to be submitted.

Date : 02/06/2023

A meeting of the IQAC was held with the Principal Dr. R. Sarma to discuss the following matters :-

- ① Development of the academic environment of the College
- ② Infrastructural development of the College

Principal Dr. Sarma and the following members were present in the meeting :-

- 1) Dr. Rajit Sarma
- 2) P. H. Hideri
- 3) Anupam Deha
- 4) Dip Tyoti Hideri
- 5) K. Datta
- 6) Pranab Bijbans
- 7) Krishna Das
- 8) Rashmi Bhattacharyya
- 9) Sarguti Des