

19/03/2019

IQAC meeting with Expert from G.U.

- Members Present:
1. Utpal Sarma - 19/03/19
 2. R. W. Utk
 3. Nirmala Kundli
 4. Meenakshi Sharma Pattaki
 5. Sruhimala Dasia
 6. Prii Bhisidari
 7. Krunal Das
 8. Manjyoti Goswami
 9. Purni Goswami
 10. Syeda Anjum Aheen
 11. Bidita Das
 12. Manasi Saha
 13. Deepshikha Das
 14. Sudeshma Choudhury
 15. Pishika Patgiri
 16. Mondisa Kalita
 17. Nilakhee B. Ghosh
 18. Manasi Kalita
 19. Prabhali Doley
 20. Bandana Nabis Das
 21. Anuradha Das Turayasha
 22. Aswathy Ravindran
 23. Preety Das
 24. Deepamita Deka
 25. Nilakshi Talukdar
 26. Madhurima Goswami
 27. Sujata Choudhury
 28. Nitamoni Bardoloi
 29. Coping Baisya
 30. Debarati Das
 31. Anuja Begum. (Dept. of Hindi)
 32. Gayatri Sarin
 33. Shanti Deka
 34. Pronamita Bondoloi
 35. Anindita Deka
 36. Archana Saha

- 37) Rashmi Bhattacharyya
- 38) Tahira Rahman
- 39) Rosemary B Choudhury
- 40) Purabi Deka
- 41) Fatima Lohin Sabidullah
- 42) Mrijakhi Sarma Hapanka
- 43) Dilip Kumar Samanta
- 44) Colnit Ch. Das
- 45) Rishi Ram Sharma
- 46) Nagen Medhi
- 47) Meenakshi Dutta Mazumdar
- 48) Shabnam Nazarka
- 49) Rajmandini Baisya
- 50) Haimin Singhson
- 51) Mouamila Devi
- 52) Ramony Mazurika
- 53) Jayashree Das
- 54) Bandita Barua
- 55) DEBASRITA BASAK
56. Bagan Saha
57. Bedabrata Sarkar
58. Suraj Chetri
59. Dr. Y. Rajeev Singh
60. Samir Islam
61. Binay Kumar Nath
62. Mintu Lal Saha
- 63 Anupam Deha
64. Nabijyoti Das
65. Dip Kumar Das
66. Dhircendra Mohan Kumar
67. Rajiv K. Das
68. Kandarpa Phukan
69. Sujon Saha
70. Barnali Das
71. Mamani Choudhury
72. Santarri Mallick Bhuyan
73. Mithun Choudhury Bhuyan

74. Evarani Kalita.

75. Inoja Hasan

76. Pallavi Debn

77. Jayashree Choudhury.

78. Ajanta K. Biswas (died)

79. Manash Gogoi.

80. Jagan Thakur.

81. Nabayit Saha

82. Shakeel Zamil

83. Piyush Saha

84. Sneeta K. Ganguly.

85. Uday Sankar Saha

86. Pratik Saha.

87. ~~Pratik Saha~~

88.

89.

Minutes of the meeting

Prof. Utpal Sarma, IQAC co-ordinator, Gauhati University addressed the faculty members of HCE on 14/03/2019 on guidelines related to IIA and SSR submission. He spoke in details regarding the IIA (Institutional Information for Quality Assessment) submission process as well as the SSR (Self-Study Report) submission process.

Regarding SSS he made the following points :- (Student Satisfaction Survey)

1. Students should be sensitized on the Self-Study Report
2. 30% of students may be send email with 20 objective type questions which

they have to answer and which will carry points.

Regarding SSS DVV (Data Validation & Verification) he made the following points:

1. Institution should keep documents of teachers ready both at institutional level and at departmental level.
2. Only a few teachers may be randomly selected and asked to submit their documents for validation and verification.
3. Deviations on certain matters may be questioned.
4. Variation of data also may lead to penalty.

Apart from this, Prof. Sarma mentioned the importance of the mentor-mentee system. The focus should be on academic counselling and no psychological counselling to be done.

Prof. Madhav Chandra Talukdar, IARC co-ordinator of Handique Girls' College urged the maximum participation of teachers for the completion of the entire process. Prof. Utpal Sarma also added that all teachers are accountable and all teachers should go through SSR Manual.

The Principal of the college regarded the matter of submission of IIAA

and SSR as being urgent. He desired everyone's co-operation in this regard.

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Walter