

# FACULTY MEETING.

IOAG Meeting with faculty members.

Held on 16/03/18 to discuss about details on

NAAC. Preparation of (ABAR), SSR.. etc. to submit on May 18.

Following members were Present:

1. W. L. Datta - Principal
2. Nirmali Keshri - Vice Principal
3. Kunji Saha
4. Meenakshi S. Pattnaik
5. Ranjita Bhattacharyya -
6. D. Kumar
7. Pari Ghosal
8. Bandana Nabis Das
9. Seepsika Das
10. Sabita Mahanta
11. Madhurima Goswami
12. Madhubala Chaitan Bhowmik
13. Jayashree Ghosh
14. Debhrita Basak
15. Syda Anjum Afreen
16. Manasi Saha
17. Evamani Kalita
18. Bidita Das
19. Manasi Kalita
20. Malabika Das
21. Pranita Patra
22. Ranjana Bhowmik
23. Soukhimata Das
24. Bedabrat Kalita 16/3/18.
25. Syda Anjum Afreen 16/3/18
26. Rajib K. Das, 16/3/2018.
27. Rashmi Bhattacharya 16/3/18.
28. Archana Saha. 16/3/18
29. Saikat Rout
30. Bapan Saha
31. Biren Saha
32. Biney Pal

Contd.



33. Sanjay Kumar Das.
34. Bhuban Ch. Talukder
35. Heetankim Singson
36. Sujata Choudhury
37. Anuja Begum. (Hindi)
38. Gayatri Sarma
39. Biswajit Choudhury
40. Anupam Deba
41. Shabram Hazaria
42. Meenakshi Chitto-Mazumdar
43. Pallavi Deba
44. Madhurima Hazaria Choudhury
45. Ajanta K. Bejbaruah
46. Sangeeta Das
47. Manjushri Sarma Hazarika
48. Rosemary B. Choudhury
49. Jayashree Ansh Soni
50. ~~Talukder~~ Talukder. IGAC - Co-ordinator

~~16/3/18~~  
16.3.18  
Durgam 16/3/2018.

16/03/2018

Shabram

Mazumdar

Pallavi 16/3/18

Deba

16/5/18  
16/5/18

Das 16/3/18

16.3.18

16/03/2018

16/3/18

The meeting started with Chairperson - cum Principal's opening speech seeking co-operation of all faculty members (For Window May 2018)

Co-ordinator, IGAC explained and informed the members regarding present status and progress of Preparation of NAAC Report

It was informed that the data requirement upto 16-17 are ready but entry of year 2017-18 are yet to be done. The seven criteria of SSR has been entrusted to seven committee members in its meeting held on 29/11/17. of IGAC.

Further the meeting discussed about best Practices of the College, Co-ordinator IGAC mentioned some best practices like -

- 1) Inculcating research attitude among students
- 2) Innovation Practices - through all-round meaningful study - through Career Counselling, Psychological, clinical counselling - as an urgent need for students

The meeting agreed upon such suggestions



## Steering Committee Formation :

\* Principal Sir, asked all the members of Teaching staff to acquaint with new format of SSR. and informed all about student satisfactory survey.

The meeting suggested for a waste management Plan for College.

Principal Sir, asked to prepare a Standard Operating Protocol (SOP) for waste management.

Further Principal informed the members about Innovation in Teaching learning process and agreed upon to support for any such Project for Innovative teaching - financial support will be provided - based on student feedback, if new approach is beneficial.

The meeting appreciated Principal's idea about such effort.

The meeting suggested to adopt add on courses - for engaging students through activity - "Making a difference" and some short-term courses to give students employability + opportunity alongwith academics.

It was resolved that faculty should put suggestion for such programs.

Principal Sir, asked members to provide data requirement for AISHE and NIRF and G.V. Basic statistics without delay.

Mawas Gogoi suggested - that Data capturing system for College, regarding Enrollment, Student data sheet for SSS (NAAQ), and student progression (Alumni) is to done maintaining consistancy. Further to track the record and an intramailing system be installed.

The meeting agreed upon installation of an Intra mail server and Principal is requested to provide Functioning of Desktop computers of 18 Departments.



The meeting suggested the IQAC, to form one steering committee to oversee the Preparedness of NAAC accreditation.

Further, Principal Sir, suggested for reshuffling of members of various committees to ensure better functioning -  
IQAC Co-ordinator and Vice-Principal to look after the restructuring.

The meeting proposed to identify future Plan of the College.

Dr. Bandana Nabis Das along with IQAC members has been entrusted to form a planning Committee which will sit on 17th March to chalkout future Plan of the college.

Mrigakshi S. Hazarika suggested in the meeting that two important courses be initiated in the college like -

- 1) Montessori training course
- 2) Personality development course.

The meeting resolved to discuss the matter with Management and Principal be informed by the Faculty willing to take up such courses.

Dipjyoti Haloi urged upon an uniform data Management system.

Bedabrata Saikia, suggested that a system should be developed to get the no. of dropouts and

Co-ordinator IQAC requested all members of Faculty to send information regarding Faculty development at the earliest possible.

Before ending the meeting Dr. Dhruvendra Mohan Kumar, H.O.D. Sanskrit - released a book.



was "Named = " Advaita Epistemology in Indian Philosophy"  
which was inaugurated by Principal Dr Utpal Dutta.

The meeting ended with the word from Dr. Kumar  
that " I am aware of things that I am unaware of".

Jalubdar