



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	HANDIQUE GIRLS' COLLEGE
• Name of the Head of the institution	DR. UTPAL DUTTA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03612970214
• Mobile no	9401151236
• Registered e-mail	hgcollege75@gmail.com
• Alternate e-mail	iqachgcollege@gmail.com
• Address	DIGHALIPUKHURI WEST, PANBAZAR
• City/Town	GUWAHATI
• State/UT	ASSAM
• Pin Code	781001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	GAUHATI UNIVERSITY																								
• Name of the IQAC Coordinator	DR. BANDANA NABIS DAS																								
• Phone No.																									
• Alternate phone No.																									
• Mobile	9864033663																								
• IQAC e-mail address	iqachgcollege@gmail.com																								
• Alternate Email address																									
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.hgcollege.edu.in/wp-content/uploads/2022/05/AQAR-2020-2021.pdf																								
4. Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hgcollege.edu.in/wp-content/uploads/2022/09/Academic-Calendar-2022-23.pdf																								
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>78.05</td> <td>2004</td> <td>08/01/2004</td> <td>07/01/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.87</td> <td>2011</td> <td>08/01/2011</td> <td>07/01/2016</td> </tr> <tr> <td>Cycle 3</td> <td>B</td> <td>2.47</td> <td>2021</td> <td>31/03/2021</td> <td>30/03/2026</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	78.05	2004	08/01/2004	07/01/2009	Cycle 2	B	2.87	2011	08/01/2011	07/01/2016	Cycle 3	B	2.47	2021	31/03/2021	30/03/2026
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Cycle 1	B+	78.05	2004	08/01/2004	07/01/2009																				
Cycle 2	B	2.87	2011	08/01/2011	07/01/2016																				
Cycle 3	B	2.47	2021	31/03/2021	30/03/2026																				
6. Date of Establishment of IQAC	21/03/2004																								
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Handique Girls' College	Covid-19 Pandemic	DHE, Assam	2021	20000
ECO CLUB	Environment Awareness Camp	Assam Science Technology & Environment Council	2022	5000
Handique Girls' College	Blood Donation & Awareness on HIV, TB	Assam State AIDS Control Society	2021	36000
Department of Chemistry	MRP	DBT, Govt. of Assam	2021	2577595
Department of Chemistry	MRP	DBT, Govt. of Assam	2021	174000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	

11. Significant contributions made by IQAC during the current year (maximum five bullets)

An FDP on Classroom Management Skills & Online Delivery Techniques, an initiative of Ministry of Electronics & Information Technology, Govt. of India was organized from September 20 to September 25, 2021 by Electronics & ICT Academy IIT Guwahati, Assam in association with the IQAC and Skill Infinity, Guwahati .

A Three Day Induction Programme from October 21 to 23, 2021 was organized by the IQAC for the newly admitted students of the batch 2021-2022. The programme was conducted in three sessions, i) Mentoring of students Session, ii) Co-curricular Activities Session and iii) Volunteering Session.

As part of the Vigilance Awareness Week a Lecture competition for College Students was organized by the Guwahati Refinery in collaboration with the IQAC of the College on October 27, 2021 at the Handique Girls' College.

An Interacting session with students on the topic Demystifying Careers in Law was organized by the IQAC on November 29, 2021. The guest lecturer of the event was Prof. Pritam Baruah, Dean, School of Law, BML Munjal University, Haryana, mentored by the Imperial College London Business School.

As part of the celebration of Azadi Ka Amrit Mahotsav an initiative of Govt. of India on the Spot Essay Writing and Painting Competition were organized by the Brahmaputra Board in association with the Govt. of Assam in collaboration with the IQAC of the College on December 20, 2021.

In connection with the Anti Drug Pakhwara, the Narcotic Bureau (NCB), Guwahati Zone Unit, Department of Internal Security, Ministry of Home Affairs, Govt. of India in collaboration with the IQAC and Health Hygiene Cell of the College organized an awareness programme on June 21, 2022

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Follow up on the filling up of the vacant posts of teaching and non teaching staff.	Nine Assistant Professors were appointed and recruitment process for Non teaching staff is going on.
Upgradation of science laboratory	Department of Physics is equipped with new sets of scientific instruments and computer sets. Moreover the College is awarded with CURIE Core Grant for Women PG College which will benefit in the augmentation of the science laboratories. In addition to this, proposal has been submitted to DBT, Govt. of India for financial support to upgrade the Institutional Biotech Hub to Advanced Level Biotech Hub.
Career counseling programmes to be increased under Career Placement Cell.	The Career Counselling and Placement Cell is reconstituted and initiatives have been taken to organize programmes.
To set up industry academy linkages.	MoUs have been signed with NIELT and Assam Startup- The Nest
Increase the number of smart classrooms, Installation of Interactive boards, tools for teaching learning, video capturing tools for web publishing of study materials.	Improvised tools and video capturing applications have been used as a medium for strengthening the quality of the teaching learning methods.
FDP programmes on classroom management skills and delivery techniques.	Workshop and Training programmes have been organized from time to time.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
GOVERNING BODY, HANDIQUE GIRLS' COLLEGE	30/01/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/01/2023

15. Multidisciplinary / interdisciplinary

The college plans to set up greater industry academic linkages, take up inter disciplinary research project works including humanities and sciences, organize hand holding trainings and competitions for promoting innovations among the student communities, painting, drama, debate and creative writing competitions are already in place. Teacher led students project has been identified as one of best practices of our institute. However, the attainment of holistic and multidisciplinary education structure and length of degree programmes, flexibility to offer different designs, credit based courses, value based learning, multiple entry and exit points will depend on the curriculum of the various courses set up by the University for the affiliated colleges.

Since the College is a single gender women's college students are acquainted with gender issues through a Certificate Course on Women's Studies which focuses on social and cultural construct of gender, domestic violence, women empowerment, sexual harassment, soft skill development and career choices. They are also acquainted with the basic techniques of self-defense, Adventure Sports.

16. Academic bank of credits (ABC):

The college has not registered under ABC but has plan to do so.

17. Skill development:

The College conducts a Certificate Course on Women's Studies which focuses skill development.

The College has plans and emphasizes to introduce Vocational Education and Training (VET) in the graduate level for the students to encourage them for Entrepreneurship activity and to promote innovation in local skills and traditions. The College focuses on

globalization of local traditional best practices in more scientific way.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college already runs regular Undergraduate Course in different languages and Sanskrit (Classical). Since the NEP policy suggests hiring of outstanding personalities/experts as master instructors for dissemination of accurate traditional Indian Knowledge across humanities, sciences, arts, etc. The College plans to undertake a series of programmes with some institutions under the MoU schemes. The college plans to conduct programmes in comparative literature, creative learning, arts, music, etc. Discussions/ Talks/ Debates on current issues and concepts be held in these Indian languages. Such efforts will help in presenting and promoting these languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Keeping in mind the outcome based education the College focuses on training programme on Food Processing and Quality Management. Such programmes can be planned in a more detailed way so that it provides a platform for an Add on Course/ Certificate Course.

20.Distance education/online education:

The college already has a study Centre of IGNOU(Indira Gandhi National Open University). During the period of lockdown, the faculties took classes through various platforms like Google Class Room, Google Meet, etc. The college has added various technological tools like computers, Learning Management System, Google Workspace, LCD Projector, Interactive Display Panel, Wi-fi etc.

Extended Profile

1.Programme

1.1 29

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2011

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 572

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 664

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 88

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 102

Number of sanctioned posts during the year

Extended Profile

1.Programme	
1.1	29
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	2011
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	572
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	664
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	88
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	102
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	44
Total number of Classrooms and Seminar halls	
4.2	56.12
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	135
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adopts the curriculum overview provided by the Gauhati University. At the commencement of the Academic year, the Academic calendar is prepared which provides information about the working days, tentative dates of examinations and days earmarked for other activities like college week, freshmen social etc. The college forms a Routine Committee for preparation of college class routine which deploys the units of time required for classes by all the departments.

The teachers prepare the teaching plan before the start of each semester. In such plans the number of classes needed by a teacher to complete his or her assigned portions are planned. The teaching plans provide an insight on how the lecture class or practical will be handled throughout the semester. Whenever a new course/paper is introduced by the affiliating university, its course contents are discussed and distributed to the teachers according to their preference and specialization.

Departmental staff meetings are held at regular intervals and all the aspects of the curriculum are discussed. Seminar presentations by students are held every semester to assess effectiveness of curriculum delivery. All records of marks obtained by students in internal assessments are documented and kept ready for submission to the affiliated university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the college at the beginning of each academic year. As the institution is affiliated to Gauhati University, the academic schedule including examinations and other events of the College is prepared taking into account the academic calendar of GU. The academic calendar contains the schedule of classes, sessional examinations, College functions and festivals. The individual departments are assigned to specify the dates for Group Discussions, project works, field visits, home assignments etc. Faculty members of each department prepare lesson plans for each semester in consultation with the academic calendar.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

29

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues are emphasized in the various learning opportunities that the College creates, in the classroom and outside it, for its students.

- Students acquaint themselves with gender issues through a Certificate Course on Women's Studies that the Women's Studies Cell of the College conducts for the sixth semester students. This course, of 18 contact hours, focuses on the social and cultural construct of gender, issues of gender and patriarchy, gender-power relations, domestic violence, women empowerment and sexual harassment in the work place.
- The Department of Philosophy organizes an annual Yoga and Meditation Course, of 30 hours duration in collaboration with Vivekananda Kendra, Guwahati. The course includes lectures, demonstrations, meditation, and practice. Its objective is to generate an appreciation of the place of yoga in philosophy, which incidentally is also a curriculum topic for Philosophy students.
- Environmental Studies is a curriculum component for students and activities of College Eco Club, a part of the National Green Corps, observes World Environment Day, Field Trips, Nature walks, Trekking, Bird Watching trips and Wildlife Photography competitions from time to time promote environmental awareness.
- The integration of cross-cutting issues in student learning is the first step in mainstreaming these issues which are often marginalized.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

144

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2011	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1075	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every year, each teaching department of the college divides the newly admitted students into groups and assigns a teacher-mentor to each group. The mentor has one-to-one interaction with the mentees and uses this opportunity to assess the academic competence level of each student.

Slow Learners:

- **Mentoring:** Interactions in the classroom allow an assessment of the different learning needs of the students. Mentoring sessions, orientation and competition in various literary fields are organized to address the academic needs of students.
- **Tutorial and remedial classes:** Based on the assessment done during mentoring, the mentors advise the slow learners to attend tutorial and remedial classes for which provisions exists in the routine of the Department.

Advanced Learners:

- The advanced learners get an opportunity to improve on various skills through Certificate Course on Women's Studies, Add-On course on Spoken Tutorial project to teach students use of Open Source Software and they
- The advanced learners are selected by the Department to attend workshops, seminars, internships and students' exchange programmes organized by other institutes and organizations. The College funds Teacher Led Students' Project in which the students, assisted by a faculty of the respective discipline formulate a minor research problem and seek an answer .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2011	88

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: Planned opportunities for experiential learning are created for students helping them to find meaning in their learning and discover their abilities.

Participative learning: Classroom teaching is sought to be interactive sessions between faculty members and students. Most teaching departments regularly hold group discussions, quizzes and seminars in which the students as well as teachers learn from one another. The College has student exchanges with neighboring institutions in which a group of students either visit another educational institution or receive their counterparts from other institutions for a few days. It helps students learn from their peers from a different social yet similar educational background.

Problem solving methodologies: Teacher-led Students' Project and curriculum-based projects encourage students to articulate a problem and systematically seek an answer. They learn the method of research and also to negotiate problems in their search for an answer. The students are expected to present their findings in departmental seminars where they can be debated. Again, group discussions in departments provide a platform for sharing information, discussing alternatives and reaching a consensus on a topic, helping learn problem solving skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Enabled Teaching is in practice to make classes more exhaustive and thorough. Teachers make the best use of ICT in the classrooms. It is found that visual presentations and use of visualizers help the weaker students to imbibe the concepts of the topics and enhance their ideas. IQAC takes initiatives for the training of faculty so that they can impart quality education. Teaching learning through ICT is the need of the hour. It helps both slow and advanced learners to understand the topics easily and makes the class interesting too. I Besides this, ICT enabled tool KYAN and all in all device which has the facility to convert a normal wall to an interactive board is also used as and when required in a class. The college has the facility of two smart classrooms and an ICT seminar hall for conducting classes. Initiating revival of the Moodle, LMS platform which was earlier restricted to the intranet in the computer centre but is now a web based platform. The effort has been found to be successful in many significant phenomenon where such tools made the discussions simple and understandable.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

66

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1404

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Academic assessment is made to monitor and aid the students' progress after completion of the prescribed syllabi. The College allows each department to carry out internal evaluation of its students at regular intervals through a variety of methods such as unit tests, sessional examinations, home assignments, group discussions, project works, field works and seminar presentations.

Mechanisms to make Assessments more Vigorous and Robust:

- Proper Information on the status of attendance before the sessional examinations is taken stock off and the student having shortfall in their attendance is informed well ahead for rectifying.
- Discussion on student performance in assignments and tests in the class.
- Marks for Assignments are given on the basis of contents and submission criteria. Students get their corrected answer scripts for cross checking.
- Conduct of retests.
- Display of result on the notice board.
- Timely and fair management of complaints.
- Student's Progress Monitoring Card is available in each department wherein maintenance of the record of attendance and academic work, duly signed by the parents/guardians is kept.
- The departments organize Parent-Teacher meets where parents are informed about the academic performance of their wards.
- The departments take the views of the parents regarding evaluation and curriculum transactions, and try to implement them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal evaluation system of the College is fairly transparent and efficient with adequate checks and balances. Students feeling aggrieved have the option of taking up the matter with the Heads of the respective departments. In addition to that the College has a Grievance Redressal Cell, which maintains a Complaint Box in the College premises. Students can lodge their complaints in writing on any issue, including internal evaluation process, and drop the application in the box. The box is periodically checked by the members of the Cell, however, no grievance on internal evaluation have been reported to the college authority.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being an affiliated college, the college adheres to the framework of the affiliating university in progressing with the Undergraduate curriculum for their three year programmes of Arts and Science and Post graduate courses. Routine at the beginning of the semester is designed so that the courses can be covered effectively. The departmental Heads monitor the progress of the topics in the syllabus covered by each teachers. In each department faculty members convey course outcomes and programme outcomes through Parent Teacher Meetings held regularly and is found to be an effective platform for sharing information. Internal assessment marks are displayed in the departmental notice board and the students have an easy access to their answer scripts. End semester results are displayed by the affiliating university in their website. The desired outcomes of the programmes run by the college are displayed in the college website

and their essence are also reflected in the Students' Charter, which is displayed in College premises, as well as the College prospectus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a vision for contributing towards the creation of a tolerant, equitable and enlightened society through holistic education for women. Keeping this as the basis the college through the courses offered commit itself to excellence in higher education on training and building an equitable and tolerant society. Employability and opening up of a newer horizon for higher studies are the specific outcome. The college takes it as its mission to mould and empower the students to be citizens of our nation who can equally participate in the process of decision making in all spheres of life.

Mechanism of Communication:

- In the beginning of the academic year, during the college and department orientation programmes the stakeholders are briefed of the vision and mission of the college
- The IQAC takes adequate leadership in discussing the learning outcomes with the various departments and suggest remedial measures to achieve the desired results.
- Each department regularly holds staff meetings to review issues pertaining to the syllabus covered by each teacher and other academic matters.
- Keeping the course outcome in mind the teachers prepare a strategic teaching plan incorporating various elements of learning viz: experimental learning, problem solving methodologies, participative learning etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

664

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.hgcollege.edu.in/wp-content/uploads/2022/01/Overall-SSS-on-Teaching-Learning-Process-2019-2020.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

197.49

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College maintains a constant effort to develop a spirit of innovation through various outreach programs, for creation and

transfer of knowledge. The college has a Research Cell to facilitate and monitor research activities in the college. It provides necessary guidance to the faculties in submitting research proposals to UGC and other funding agencies. The college introduced the teacher-led-student research project scheme to foster research environment among the UG students.

The College has an Advanced Biotechnology Hub funded by DBT, which extends facilities for conduct of experimentation in translating innovative ideas for generation of newer products and technology in different areas of bio-science. The main objective is to encourage the students and emerging innovators to develop ideas leading to entrepreneurship development to implement better and efficient technology. For that purpose, the Hub provides assistance to the innovator students and future incubatees by making possible the use of facilities and other amenities available such as work space, laboratory equipment and other paraphernalia, library, computer facilities etc. along with technical guidance by the faculty and administration. With these factors in place the Hub is providing the right kind of ecosystem for translating an idea or invention into a good or service that creates value in business terms in order to further satisfy the needs and expectations of the clients and stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
22	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
21	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
25	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College undertakes various extension activities involving students on regular basis and these are primarily targeted at different communities in the neighborhood. Extension programmes can broadly be categorized into sensitization/awareness, training/education and endowment activities. Sometimes the college joins with other organizations to generate mass awareness. All these activities are undertaken through various teaching departments, different committees/cells, NSS unit and also from the teachers unit of the college. Extension programmes of the college sensitize students on social issues besides rendering services to the society. During Covid-19 Pandemic, the students and faculty members of Zoology department along with other members of the College prepared hand sanitizer and distribute among the nearby vendors and people.

Awareness rally on World Aids Day, World No Tobacco Day, Road Safety, Campaign for reduction of single used plastic etc. are some of the initiatives done by the students of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

347

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Teaching-learning facilities:

- There are 44classrooms with Internet connectivity through IO Box and 1 seminar hall.
- The Central computer centre is equipped with 32 Nos. of computer all in LAN and Internet connectivity band width 100 mbps is available to the students and staff. The college library is also equipped with 10 computers.
- One ICT Classroom with an interactive white board and projector.
- A digital classroom with video conferencing and interactive board facilities. The Department of Higher Education, Govt.

of Assam has set up the ICT Classroom under ICT @ College Project.

- Campus networking and WI-FI connectivity in college and library under RUSA grant.
- Seminar Hall with sitting capacity for 150 persons and a modern acoustic system.
- A well-equipped double storied library with a total 51790 text and reference books, 67 rare books, 23 nos. of newspapers and magazines and 18 journals, etc..

Departmental laboratories:

- UG Lab: Botany, Chemistry, Zoology, Physics, Home Science, Statistics, Education, Computer Science, Microbiology, Mathematics and Psychology.
- PG Lab: Botany, Zoology, Chemistry, Computer Science

Advanced Facilities:

- Nanodrop Spectrophotometer, T100 and MyCycler Gradient Thermal cyclers, Horizontal and Vertical Gel Electrophoresis, Gel Doc system, Microplate Reader.
- Trinocular microscope with digital imaging system, Inverted phase contrast microscope, Binocular research microscopes.
- Double beam UV Vis Spectrophotometer/ Fluorescence spectrophotometer/ Waldman PDT unit/ BSL-II hood / Luzchemphotoreactor/ Digital viscometer/ Bruker FT-IR Spectrophotometer/ Electro-chemical analyzer.
- Astronomical telescope/ Phoenix hardware/ Travelling microscope

The Rajabala Das Library has access to INFLIBNET N-LIST database for e-books and e-journals. The book database and user database is built in SOUL 2.0 software and is being regularly updated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Outdoor and Indoor Sports facilities:

- One Volleyball court of size 18m x 9m established in 2012. This facility is used by students, faculty and non-teaching staff leading to a high rate of users.
- One Basketball court of 22.5m x 12.8m size, which was established in 2009 and renovated in 2019. The college has around 100 students using this facility i.e. approximately 5% of the enrolled students.
- Table tennis facilities are used by students and staff and sees use by approximately 5 % of the College community.
- 30 sets of trekking equipment used in the College's treks.
- The Basketball court doubles up as a Badminton court, as and when necessary.

The College also has an adventure sports club which organizes trekking programme from time to time.

A gymnasium developed under UGC fund is equipped with items like- Pushup Bars, Weight Plates, Dumb bells, Kettle Bell, Yoga Mat, Gym Ball, Health Exercise Bike, Tread Mill, Elliptical Cross Trainer, Multi Home Gym, Crazy Fit Massager, Sit-up Bench, Multifunction Orbitrac Bike, Recumbent Bike, Steel Straight Rod, Curl Rod, etc.

A room is allotted for Yoga practices equipped with yoga mats.

Cultural Section:

- The college organized cultural Programmes/competitions every year during annual college week and Fresher's Social. It facilitates participation of students in the Inter College Youth Festival organized by the Gauhati University regularly.
- Aangik is a cultural forum established in the year 2007 which organizes interactive sessions and drama workshops from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The "Rajabala Das Library" of Handique Girls' College was established in 1939 .

The Library with its open access system and spacious reading area provides an atmosphere conducive to the excitement of mental discovery. The students are encouraged to become habitual reader of the library which is a place for intellectual pursuits. Moreover, the departmental libraries maintained by all the departments of the college provide additional help to students and teachers in their academic pursuits. Library has also initiated a process of building a dormitory library with its less used books and the process of weeding out the damaged and irreparable books.

Now the library is fully automated with the Integrated Library Management System (ILMS) SOUL 2.0.0.12. One number of server and six numbers of clients are working in the SOUL 2.0 environment. Two numbers of clients are dedicated for OPAC. In addition the users can access the library's bibliographic database from their own system i.e. Desktop/Laptop and Mobile phone through College LAN and library's Wi-fi networking system. Circulation is being done with Barcode Technology.

The library has also developed its Digital Library cum Institutional Repository with Open Source Software 'DSpace'. The resources of the digital library cum IR can be accessed in the library through 12nos. of client computer dedicated for the purpose as well as from their own system through Library's Wi-fi network and through College LAN.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.80109

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The College has always emphasized providing IT facilities to its students and faculty members. The college has a Central Computer Centre with 32 Nos. of Computers. The Computer Centre has come into the existence since 2009 with support from North East Council (NEC). Later this centre was upgraded with the financial assistance from UGC's Colleges with Potential for Excellence scheme. In the financial year 2016-17 & 2017-18 all 32 Nos. of Computers are replaced with Intel Core i3 Desktop computers which are purchased under RUSA (2013-14, 2014-15). All the machines are purchased under GOI's DGS&D rate contract. All the machines are loaded with preloaded windows OS.
- The College has installed Wi-Fi facility at the Laboratory of Computer Science Department in the year 2016. This Wi-Fi facility was installed with support from Govt. of Assam under ICT @ College project.
- In the year 2017 the Wi-Fi facility has been extended to both the floor of college library which was funded by RUSA (2014-15 second installment). All together six nos. of Access Points were installed for uninterrupted connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

135

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

56.12

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintaining and planned utilization of physical, academic and support facilities in the College is essential for creating an environment that is appropriate and adequate for learning. The detailed systems and procedures that are followed for this is enclosed below.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hqcollege.edu.in/wp-content/uploads/2021/12/Procedures-and-Policies-for-Maintenance.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

737

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
70	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
70	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

182

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The most important platform for students to take up responsibility in matters concerning academic and administrative bodies of the college is through Student Union. It is a mandatory and productive element in our college.

- The college has a Student Union elected every year by holding election through ballot paper voting.
- The Students' Union is the elected body of students' representatives who carry the responsibilities for various students' activities.
- The students Union has an adopted constitution based on Lyndoh Commission report which was adopted by the general body of students on 03/09/2011 in the name of "Handique Girls' College Students union".

The activities of the Students Union include the following:

- All Assam Sarat Chandra Goswami Memorial Inter College Debate Competition.
- Creating awareness about students' rights.
- Ensuring the maintenance of cordial relations among all sections of students.
- Supporting the College administration in creating an atmosphere conducive to learning.
- Organizing College functions including the Annual College Week, inter-college competitions, Republic Day and Independence Day, Yoga camp, Saraswati Puja.
- Bringing out the Annual College Magazine.

Apart from Student Union there are several committees where

students play active roles in realizing their full potential. Students represent in almost all statutory bodies of the college like the IQAC, Planning Committee, Library Committee, Anti-Ragging Committee, Student Grievance Redressal Committee etc. All important decisions in the college are taken only in consultation with the students to ensure their full support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a large number of alumnae in different walks of life contributing to the welfare of the nation in different capacities. The college successfully draws on their support through annual alumnae meets. The alumnae association is not registered but has been functional over the past few years. However the process for registration has been initiated.

Contribution of Alumnae:

- Some of the alumnae members are supporting the college by sponsoring few academic awards annually: "Mohiuddin Ahmed Memorial" Award and "Sailadhar Rajkhowa Memorial" Award of Rs. 1000/- each awarded to the students securing highest marks in Major subject in Arts.
- Smt. Ajanta Neog, Hon'ble Minister of PWD, also an alumna of this college, has donated the college entrance gate during the Platinum Jubilee Year, 2014.
- In several occasions the alumnae share their accomplishment and success mantra when they visit the college: Interactive sessions with regard to career prospects are also organised for the benefit of the students, viz.
 - Gargee Talukdar, alumna of the College delivered a lecture on the Practical Aspects of NCC to the 3rd Semester students of the department of Political Science on 5th & 6th January, 2022.
 - Trishna Smita Dutta, Sabiha Ismat, Dolly Borkakoty and Tanbira Nasrina alumnae of this College delivered lectures on the topic Career and Placement for BCA/PGDCA students on June 30, 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the College is well articulated and widely communicated to all stakeholders and the general public. Upholding of the College's Vision is the paramount objective of Institutional governance.

The Governing Body of the College is the apex authority for College governance. The President of the Governing Body is appointed by the DHE, Assam and the Principal serves as its Secretary. Institutional policies and all major decisions need the approval of the Governing Body, which thereby sets institutional priorities. The governance strategies that have been put in place to achieve the priority of providing a holistic and empowering education include:

- A perspective plan that focuses on the all-round needs of the institution and is aligned to its vision.
- Decentralization of functions and a participatory system of governance that is based on the different Committees and Cells in the College.
- Teachers are appointed as Convenors and members, and student representatives are also a part of the Committees of the College. This helps in creating a congenial academic atmosphere in the college.
- Students are also subjected to awareness Programmes on social and national issues through workshops, seminars, training Programmes and talks.
- Every activity in the College is infused with the core values that the College has adopted and this contributes to a vibrant learning environment where human values are appreciated.
- The Students' Union of the College is an important contributor to the corporate life of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is supported by the Committee system that is in place in the College and includes different stakeholders. The Governing Body, which is the apex body in College administration, includes teachers, community representatives, guardians of students and members of the affiliating University community, thereby itself being highly representative character.

Academic Committee is entrusted with the task of preparing the Annual Academic Calendar of the College, Examination Committee is for implementing of all activities pertaining to the College's internal and external examinations, The Research Activities Cell plans and implements the Management's initiative to foster research activities, The Library Committee plans for augmentation of the College's library resources and consolidates the requirement for learning resources, The Planning Committee is for preparation of plans for the development of the Institution, The Finance Committee is entrusted with the task of preparing the annual College Budget, The Purchases and Monitoring Committee advises the administration on all College acquisitions and also has a monitoring role in ensuring the quality of the purchases, The Admission Committee looks after the entire process of the admission, maintaining transparency in the process, Important Institutional functions, supporting the management, are also served by the Health and Hygiene Committee, Students Counselling Cell, Grievance Redressal Cell and statutory committees like the Anti Ragging Committee and Internal Complaints Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a Strategic Plan, formulated by its Planning Committee. The Plan identifies dimensions of institutional function for development. For example, the Planning Committee in its meeting held on 12/02/2016 mentions its resolution to develop the central library of the college including setting up of a digital library along with creation of an Institutional Repository (IR). As part of this strategic plan the college authority has implemented the resolution mentioned above in subsequent times. In the direction of digitization, an IR has been created where various issues of departmental journals, newsletters, annual magazine of the college, previous years' question papers of the courses of studies and books published by the college have been scanned and uploaded to the IR. There has been an increase of 51872 nos. of texts and reference books from July 2013 to June 2022. The Infrastructure development for this up gradation activities have been carried out by the "Construction Committee

for Implementation of Infrastructure Development Grants, Govt. of Assam".

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In Handique Girls' College the functional structure can be divided broadly into two parts- Academic (Nodal Agency Gauhati University), Administrative (Nodal Agency Directorate of Higher Education , Assam). The Governing Body is the apex decision making body in the College.

For all administrative functions, the Principal's office has General Administrative and Accounts sections. Office functions are guided by the Administrative and Financial rules of the Government of Assam and the General Financial Rules, 2017. Besides this, the College also refers to the General Financial Rules, 2017, for guidance.

Various Committees constituted with representation from teaching, non-teaching staff and students support different areas of institutional function according to their mandate. the functioning of the Committees is co-ordinated by the IQAC, which ensures that the activities of the Committees are aligned with the College's priorities.

Teaching staff in the College are recruited following the UGC's Rules for recruitment of Assistant Professors in Colleges and their career advancement. Teachers also come under the purview of the Government of Assam's Service Conduct Rules. The recruitment and promotion of non-teaching staff is guided by the rules of the Government of Assam.

The College has a grievance redressal mechanism that is the responsibility of the College's Grievance Redressal Cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has adopted the following welfare measures that conform to government and UGC guidelines, for its teaching and non-teaching staff.

- The college has implemented welfare scheme for the Non Sanctioned Non teaching employees from the year 2016-2017 (August 2016) in the form of NPS which amounts to Rs. 500.00 per month from the college fund and also measures are being taken for enrollment of these employees under ESIC scheme (1.75% of Basic salary from the employees and 4.75% of the Basic salary from the college fund (Approved by Governing Body).
- Kalyan Nidhi-a contributory welfare society of the teacher members.
- Food available at a subsidized rate in the college canteen.
- Group Insurance Scheme.

- FDP Programme of UGC, Scheme of Higher Studies by Govt. of Assam.
- Earned leave, Child care leave, Maternity Leave.
- Special need cum merit scholarships for children of nonteaching staff.
- Funds are collected and given to needy non-teaching staff to meet contingencies.
- Jobs given on compassionate grounds to family members of nonteaching staff.
- Permission to avail of holidays on 2nd and 4th Saturdays and 1st and 3rd Saturdays on a rotation basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal is mandatory for the promotion of both teaching and non-teaching staff.

Teaching Staff: Every year the college seeks information from the

teachers about their academic achievements and the same is recorded. This record reflects the publications, conferences attended, papers presented, participation in orientation and refresher courses by the faculty members. At the time of promotions, as per UGC guidelines for the API calculation and interviews held for the purpose, such records are assessed. Performance appraisal record is collected in prescribed format and the achievements of the faculty are kept in IQAC for their inclusion in the AQARs of the college. These are communicated to the concerned authority for the preparation of ACR of the faculty members.

Non-Teaching Staff: There is a three member committee comprising of President, Governing Body, Principal and Vice- Principal, which monitors the performance and considers the promotional aspects of the non-teaching staff. This process implies to the Grade-IV employees depending on the number of years they have served the institute (Assam Govt. Regulations are followed). The Departmental Promotion Committee after its due consideration recommends the employees for the time scale promotion to the higher authorities (DHE, Assam). The employees have to apply in the prescribed format supplied by the DHE.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts both Internal and external audits.

Internal audit: The College conducts internal audit every year. For internal audit, a former employee from the Dept. of Audit, Govt. of Assam, of the rank of an Assistant Director, has been appointed by the college authority. He looks after and prepares audit reports. Internal audit reports are prepared up to the year 2021-2022.

External Audit: External Audit is carried out at regular intervals by auditors nominated by the Directorate of Audit (L/F). The last

external audit was for the period 2019-2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The research projects submitted by the individual teachers from different departments are run by the funds received from the concerned departments or organizations like UGC, DBT, DST, ASTEC, SERB, etc.
- The college has also received funds from RUSA for the financial year 2015-16 under the head of Infrastructure Grants to the Colleges.
- Generates revenue as venue charges for conducting competitive examinations (APSC, UPSC, etc.) recruitment examinations in banks.
- Income from Self Financing Courses.
- Overhead charges from the research grants received from various government and non-government funding agencies.
- IGNOU Study Centre charges.
- Corpus fund created for different purposes.

The Purchase Committee has an oversight on all major procurement procedure and the College follows Ministry of Finances, GFR 2017

with regard to its procurement. For optimal resource utilization, the budget serves as the guiding document, with the College's Finance Committee overseeing its implementation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has led the Institution in institutionalizing the following strategies which have contributed to enhancing the quality of the learning environment.

Teacher Led Students' Research Projects: The objectives of this initiative is to orient the students in areas of research and development, with a view to enriching their educational experience. Teacher-led Student's Projects were initiated in 2010 and have been sustained till the present. Under this students from different departments, under guidance of the teacher supervisors, carry out such research projects every year.

Faculty Development through use of ICT tools and digital workshops: IQAC takes initiatives for the training of faculty so that they can impart quality education. Teaching learning through ICT is the need of the hour. It helps both slow and advanced learners to understand the topics easily and makes the class interesting too.

Memorandum of Understanding (MOU) was signed between Assam Startup- The Nest, IIM Calcutta Innovation Park (IIMCIP) and Handique Girls' College on 18th November 2020. The MoU was signed to create a state-wide inclusive entrepreneurial ecosystem, promote entrepreneurship, create awareness and motivate the youth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC communicates recommendation in academic matters to the Academic Committee for implementation. Planning Committee which is also a unit under the IQAC plans and coordinates on academic initiatives and research initiatives.

Academic Initiatives:

- Felicitating the creation of learner centric environment conducive to quality education.
- Active learning to promote/incorporate strategies in our curriculum and transform classrooms into exciting dynamic learning environment.
- To encourage effective collaboration (especially in case of large classrooms) small group discussions/ peer to peer discussions be organized.

Research Initiatives

- Project based learning.
- In dept laboratory experiments.
- Presentations

Arrangement for feedback response from students, teachers, alumni and parents on the institution and curriculum. Based on the feedback obtained, faculty members who are on the Gauhati University's Committee of Courses and Syllabi (CCS) provide inputs for curriculum revision. The feedback on teaching, which is essentially formative, is communicated to the individual teachers.

Development of mentoring system which promotes teacher student interaction and helps in measuring the learning levels of the students to some extent and maintaining the records.

Organization of in-house Faculty Development Seminars, Talks, and Workshops on quality related themes.

Preparation of AQAR as per guidelines and parameters of NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is a single gender (women's) college. The College has adopted respect for learning, gender equality, diversity and inclusivity and integrity as its core values and these are displayed in its website .Upholding the value of Gender equality is given much importance in the College and awareness about issues of gender equity are created by organizing programmes on Laws relating to Women, Access to free Legal Aid, Women's health and LGBTQ issues to name a few. The College also ensures that gender sensitivity informs all institutional functioning. Students acquaint themselves with gender issues through a Certificate Course on Women's Studies that the Women's Studies Cell of the

College conducts. This course focuses on the social and cultural construct of gender, issues of gender and patriarchy, domestic violence, women empowerment, sexual harassment, soft skill development and career choices. Students are also acquainted with the basic techniques of self-defense, Adventure Sports.

The College also observes International Women's Day every year. This year on this occasion Ms. Jupitora Das artist and entrepreneur based at Pennsylvania, USA, delivered a talk on "Gender Equality Today for a Sustainable Tomorrow.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The detailed waste management facilities of the College is uploaded on the College website and is attached below.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college plans to follow all the regulations stated by the

Government of Assam and Government of India and extend its support in co-ordinating various ongoing/inclusive schemes of SCs, STs, OBCs, Divyang and other deprived communities. It proposes to evolve an educational workplace from amongst the group who will be more sensitive towards educational inclusion of the deprived ones. This group will be able to sensitize regarding scholarship schemes, direct cash transfer, etc. Activities are organized that instill national pride and develop social awareness in students. The College has also implemented two institution-wide practices it that it considers being its best practices. These are 'Capacity building of students for accessing online systems' and 'Fostering undergraduate research', both of which touch the large majority of students and have succeeded in making a positive contribution to the quality dimension of the Institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes functions on the occasion of Republic Day and Independence Day every year. Students and teachers gather in the college for the hosting of the national flag. The purpose is to inculcate a spirit of nationalism and patriotism among the students. On the occasion of Gandhi Jayanti, the student and faculty members of the college commemorate the birth anniversary of the Father of the Nation. To mark the assassination of Gandhiji on Martyrs day, 30 January, a two-minute silence in memory of Indian martyrs is observed in the college. Rabindra Jayanti is also celebrated in the college to pay tribute to the Nobel laureate late Rabindra Nath Tagore. On 5th September every year, teachers' day is celebrated by the college union to show their respect to their teachers by organizing talks, functions, tribute to retired teachers. The doyen of Assamese music and culture, Dr. Bhupen Hazarika is renowned for his contribution to music all over the world. On the occasion of his death anniversary, Bhupendra Sangeet is sung and flowers are offered as a tribute to the great legend.

These activities are organized that instill national pride and

develop social awareness in students and employees of the College.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes functions on the occasion of Republic Day and Independence Day every year. Students and teachers gather in the college for the hosting of the national flag. The purpose is to inculcate a spirit of nationalism and patriotism among the students.

On the occasion of Gandhi Jayanti, the student and faculty members

of the college commemorate the birth anniversary of the Father of the Nation. To mark the assassination of Gandhiji on Martyrs day, 30 January, a two-minute silence in memory of Indian martyrs is observed in the college at 11 AM.

Rabindra Jayanti is also celebrated in the college to pay tribute to the Nobel laureate, late Rabindra Nath Tagore.

On 5th September every year, teachers' day is celebrated by the college union to show their respect to their teachers by organizing talks on Radhakrishnan, functions, tribute to retired teachers amongst various other activities.

The doyen of Assamese music and culture, Dr. Bhupen Hazarika is renowned for his contribution to music all over the world. On the occasion of his death anniversary, Bhupendra Sangeet is sung and flowers are offered as a tribute to the great legend.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The details of two best practices successfully implemented by the institution as per NAAC format is uploaded on the College website and is attached below.

File Description	Documents
Best practices in the Institutional website	https://www.hgcollege.edu.in/wp-content/uploads/2023/01/Best-Practice-2021-2022.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The details of Institutional Distinctiveness is uploaded on the College website and is attached below.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Research culture to be intensified among Social Science faculty.
2. Increase the number of smart classrooms and installation of Interactive boards, tools for teaching learning, video capturing tools for web publishing of study materials.
3. Engagement of the Alumni Association for capitalization on their resources in a venture to connect them with the all round development of the College.
4. As the Women's Studies Course could not be continued in 2020-2022 due to the pandemic, the course is planned to be reintroduced from the next session.
5. Community Services particularly for the benefit of the aged people in the old age homes will be prioritized taking help from some departments.
6. The College will undertake a series of programmes with some institutions under the MoU schemes. Some plans to be put into action are Translation Studies Course, Sanskrit Learning Course, etc.
7. Upgradation/Renovation of existing rooms, toilets and if grant is received building of new toilet blocks in the campus.
8. To conduct of FDP courses for the enrichment of faculty members of the College.
9. To undertake more teacher-led-students Projects in the next session.
10. To conduct skill development training programmes for the teaching faculty/non teaching faculty members.